



Consolato Generale d'Italia
Toronto

NOTICE OF CALL FOR PROPOSAL

MARKET SURVEY FOR THE DIRECT AWARD OF DESIGN AND CONSTRUCTION REVIEW SERVICES FOR BUILDING MAINTENANCE WORKS AT CONSULATE GENERAL OF ITALY IN TORONTO

ARTICLE 1 – PURPOSE OF THE PUBLIC NOTICE AND CONTRACT AWARDING

This call is addressed to professionals and businesses who possess the necessary qualifications to operate in Canada, as well as the requirements, experience, professional standing, technical and financial capacity required for the contract awarding.

Any interested party who meets the requirements specified in this notice may submit an expression of interest for the contract awarding in compliance with the principles of non-discrimination, equal treatment, proportionality and transparency.

This Notice is not an offer to enter into a contract.

The Consulate General of Italy in Toronto retains the right to contact or not to contact the economic operators expressing interest, and expressions of interest will not bind or commit them in any way.

Economic operators who meet the qualifying requirements, submit a valid application, and provide all necessary services at the most competitive price will be contacted for an official quotation.

ARTICLE 2 – CONTRACTING AUTHORITY

- **Entity Name:** Consulate General of Italy
- **Registered Address:** 136 Beverley Street, Toronto (ON) M5T 1Y5
- **Email:** toronto.amm@esteri.it
- **Consulate's Project Manager (RUP):** Ms. Tiziana Grasso

ARTICLE 3 – REQUIRED SERVICES AND ESTIMATED VALUE OF THE CONTRACT

A) In connection with the building maintenance Scope of Work outlined in Article 4, the Contracting Authority seeks to request Expressions of Interest from qualified professional and businesses that can offer the following services*:

1. **Technical and economic feasibility report:** key duties involve photos, measurement, steel stair assessment report with the aim to identify, among several solutions, the one presenting the best costs/benefits ratio, in relation to the specific needs to be satisfied and performances to be provided, along with base drawings ready for design;
2. **Contract Documents:** key duties involve detailed structural and non-structural engineering design and specifications, as required to meet the requirement of the 2024 Ontario Building Code for building permit submission and approval by the Municipality. The Executive designs shall determine in full detail the works to be realized, the bill of quantities (form, typology, quality, dimension and unit price) and the schedule of the works. They shall also indicate a specific maintenance plan of the work and parts thereof with reference to the life-cycle.
3. **Project and Site Review:** key duties involve review and revision of the drawings upon municipality and client requests; construction site reviews in order to ensure that the works are performed in accordance with the executive designs (structural and non-structural), the approved materials and works' quality standards;
4. **Administration of the contract/contracts:** key duties involve reviewing progress draws, verifying work completed and issuing payment certificates, reviewing change orders, requests for information (RFIs), and shop drawings, conducting periodic field reviews to ensure general compliance with design and contract documents. Managing project closeout, verifying Substantial Performance and conducting warranty reviews.
5. **Construction supervision, testing and certification:** key duties involve provide interim reports and substantial/final certifications.

* Please, note that:

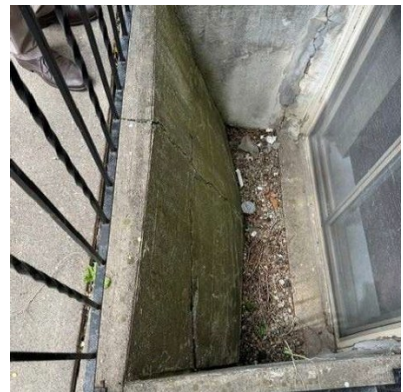
1. the services are NOT limited to the project's structural components and the above services are required to meet the full scope of the project.
2. the contract for the execution of the works may be awarded to one or more specialized contractors, in accordance with the Italian Ministerial Decree n.192/2017 and Directive 2014/24/EU.

ARTICLE 4 – SCOPE OF THE BUILDING MAINTENANCE PROJECT

1 - Remediation of the concrete emergency staircase on the south side of the building, restoration of the garden retaining wall and waterproofing of the foundation wall on the same side, through the:

- Excavation to expose and inspect the foundation walls along the south side of the building
- Controlled demolition of the structurally compromised portions of the garden retaining wall

- Installation of a waterproofing membrane and drainage material system to protect the foundation structures
- Installation of perimeter weeping tile
- Laying of perimeter drainage pipes to channel water away
- Reconstruction of the retaining wall
- Re-grading the surrounding ground to ensure correct drainage slope of rainwater away from the building
- Structural remediation of the concrete staircase and window well located between existing concrete ramp and walkout, with restoration and reinforcement interventions where necessary



2 - Upgrading the access to the consular services area to ensure full accessibility for people with disabilities, in compliance with Italian and Canadian regulations, through the:

- Installation of a dedicated intercom system at the entrance for people with disabilities
- Remediation of the concrete ramp by restoring degraded surfaces to ensure safe transit
- Repainting and restoring the protective railing of the ramp



3 - Upgrading and reinforcing the external metal emergency staircases and the escape routes from the first and second floors, through the:

- Replacement of the railing on the edge of the second-floor flat roof with a new parapet meeting current regulatory requirements
- Disassembly of the first flight of the external fire escape staircase on the south side of the building and its repositioning at a modified angle to eliminate interference with the adjacent tree
- Restoration of compromised welds and deformed structural elements
- Removal of the existing flat roof roofing membrane and replacement with new membrane
- Paving of the escape route on the flat roof
- Inspection and reinforcement of all other elements of the external metal emergency staircases, with replacement of degraded parts.



ARTICLE 5 – ELIGIBILITY AND ELIGIBILITY CRITERIA

Self-employed professionals, professional associations, professional companies, architects and engineers are all eligible to participate.

Applicants must meet the following eligibility conditions and qualifications:

1. **General Requirements:** Absence of any grounds for exclusion as provided by Articles 94, 95, and 98 of Italian Legislative Decree 36/2023 (e.g., absence of criminal convictions, professional misconduct, bankruptcy).
2. **Professional Qualification:** Active registration in an official Professional Association/Order in Canada (e.g. P.Eng. or OAA/OIQ) for at least 5 years.
3. **Technical and Professional Capacity:** Mandatory experience in comparable design and construction management services for diplomatic or government institutions and in the health and safety field within the last three years.

ARTICLE 6 – EXPRESSION OF INTEREST AND SUBMISSION DEADLINE

In order to express interest to participate at this contract awarding procedure, the proposal must email to toronto.amm@esteri.it along with:

- **Form A** (here attached), duly completed and signed
- Copy of signatory's ID
- Copy of current corporation registry and professional board license
- Curriculum Vitae or Company Presentation

Email Subject Line: "*Expression of Interest – Design and construction review services*".

Submission deadline: No later than **5:00 p.m. [Eastern Daylight Time - EST]** on **August 13, 2026**.

Any request of additional information can be sent to toronto.amm@esteri.it at least five days prior the deadline indicated above.

This notice is published on the website of the Consulate General of Italy in Toronto as well as on the website of the Ministry of Foreign Affairs and International Cooperation.

Il Console Generale
Andrea Bertozzi